



**Application and Agreement for
KIB Community Beautification Grant Program¹**

Application							
Sponsor's name <i>(Name of nonprofit organization, local government, etc.)</i>							
Brief description of sponsor							
Sponsor's contact person							
Sponsor's mailing address							
Sponsor's daytime phone number and E-mail address							
Project location							
Purpose of project <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <input type="checkbox"/> Litter prevention / removal / education / implementation / public awareness </td> <td style="width: 50%; border: none;"> <input type="checkbox"/> Public nuisance abatement education / implementation and public awareness. </td> </tr> <tr> <td style="border: none;"> <input type="checkbox"/> Recycling education / implementation / public awareness </td> <td style="border: none;"> <input type="checkbox"/> Derelict building – removal and / or renovation including site renovation and restoration. </td> </tr> <tr> <td style="border: none;"> <input type="checkbox"/> Beautification programs – flower, tree and shrub planting / painting / fix up / general landscaping. </td> <td style="border: none;"> <input type="checkbox"/> Other _____ </td> </tr> </table>		<input type="checkbox"/> Litter prevention / removal / education / implementation / public awareness	<input type="checkbox"/> Public nuisance abatement education / implementation and public awareness.	<input type="checkbox"/> Recycling education / implementation / public awareness	<input type="checkbox"/> Derelict building – removal and / or renovation including site renovation and restoration.	<input type="checkbox"/> Beautification programs – flower, tree and shrub planting / painting / fix up / general landscaping.	<input type="checkbox"/> Other _____
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Project description (additional sheets may be attached – please follow the format of the application) Identify any permits, permissions or approvals required and the status of those. Discuss the recycling and asbestos abatement plan in the case of a derelict building project as well as any relevant discussion on the hiring of unemployed..							

¹ Funded through a grant from the Solid Waste Alternative Program administered by the Iowa Department of Natural Resources.

Expected results/impact of project

Project timetable

Has any part of this project been started? If yes, explain. Include funds expended to date.

Generalized project budget outline (more detailed budgets are encouraged)

Keep Iowa Beautiful funds requested	\$	_____
Matching contributions		
Amount of cash match	\$	_____
Value of in-kind contributions (<i>materials, supplies, services</i>)	\$	_____
Value of volunteer labor (<i>insert estimated hours below</i>)*	\$	_____
Subtotal, matching contributions	\$	_____
Total project budget	\$	_____

* _____ hours of volunteer labor @ \$7.25/hour.

You must attach to this application a breakdown of your budget. For each funding source (i.e., Keep Iowa Beautiful funds or matching contribution), list each item to be purchased or resource to be donated along with its cost or dollar value.

Sponsor's signature

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of matching contributions. I have read the agreement and understand its provisions. By signing this application, I agree to abide by the agreement and complete the project as proposed should this application be approved.

Signature of Sponsor

Date

Print Name

Organization and Title

Approval/denial by selection committee

_____ Approved

_____ Denied

_____ Date of meeting

Selection committee comments

Signature of committee chair

Agreement

The sponsor agrees to the following stipulations:

1. The sponsor shall complete the project as described in its application. The application is incorporated into this agreement.
2. The sponsor shall submit a report to the Executive Director of Keep Iowa Beautiful upon completion of the project. The report shall describe the project, include an accounting of the use of Keep Iowa Beautiful Community Beautification Grant funds used on the project, and state the results and effectiveness of the project.
3. The sponsor shall retain project records for three years after project completion.
4. Keep Iowa Beautiful may audit all project costs incurred for compliance with this agreement, including costs that are part of the matching contribution.
5. Keep Iowa Beautiful may seek repayment of Keep Iowa Beautiful Community Beautification Grant funds for any of the following reasons:
 - The sponsor fails to fulfill the terms of the agreement.
 - KIB finds the application contained material inaccuracies, omissions, errors or misrepresentations.
 - The time schedule for project completion was misrepresented or has not been maintained.
6. The sponsor is responsible for obtaining any required permissions, permits or approvals needed to complete the project.
7. The sponsor agrees to indemnify, defend, and hold harmless Keep Iowa Beautiful, its officers and employees from any and all causes of action, suits at law or in equity, for losses, damages, claims or demands, and from any and all liability and expense of whatsoever nature, arising out of or in connection with the sponsor's performance or nonperformance of this agreement.
8. Nothing in the granting or acceptance of funds for the project creates an employee-employer relationship with Keep Iowa Beautiful or the Iowa DNR.



Keep Iowa Beautiful Community Beautification Grant Program Information Sheet

Applicant eligibility. Any public entity or nonprofit organization in a community 5,000 or under is eligible to apply for and receive funds for a community project under the Keep Iowa Beautiful Community Beautification Grant program.

Project eligibility.

1. A community beautification project must have as its primary purpose the improvement of the image of the community and support green and sustainable concepts.
2. A community project must be completed within the grant project period.

Funding.

1. Projects are funded on a grant basis.
2. A project need not include matching contributions. However, the higher degree of match, the more likely a project will be approved.
3. Keep Iowa Beautiful Community Beautification Grant funds approved for a project are for a maximum dollar amount. Cost overruns are the responsibility of the project sponsor.

Address for submission of project application and final report. Executive Director, Keep Iowa Beautiful, 300 East Locust – Suite 100, Des Moines, Iowa 50309. Fax: 515-244-9477. E-mail: gschnepf@keepiowabeautiful.com.

When to submit application. Funding for projects is approved each year. The first application deadline is August 20, 2010. Thereafter, the application deadline is January 31 of each year, or on the first work day following that date if January 31 falls on a weekend. Applications must be postmarked or received by the Executive Director of Keep Iowa Beautiful no later than 4:30 p.m. on the due date. E-mail applications are acceptable.

Matching contributions. Matching contributions include cash donations from sources other than the Keep Iowa Beautiful Community Beautification Grant funds, in-kind contributions, and volunteer labor.

1. In-kind contributions include donated materials, supplies and business services.
2. Business services are those services provided by a business or by a person whose trade, profession or occupation is to provide those services.
3. The value of an in-kind contribution is its purchase price or market value.
4. The value of volunteer labor is \$7.25 per hour.

Public records. The application and agreement and project records are public records and are open to public examination and copying.